

*This is a sample
Call for Nominations
document*



Dr. Bernard F. Gipson Sr., Health Leadership Award Call for Nomination Process and Protocol

Nomination Schedule and Selection Process:

Nominations for the [year] Dr. Gipson Health Leadership Award must be received at the Center for African American Health office no later than Friday, [month, day, year] for consideration.

The award committee will review candidates and select their top 3 (with sequential ranking) for recommending to the CAAH Board of Directors. A list of all award nominees may be provided to the board of directors as an addendum to the list of recommended candidates. The award committee chair, a member of the board of directors by rule, will present the committee's recommendation at a regularly scheduled board meeting for consideration.

Final decisions and announcement (to the honoree, media or general public) of the successful candidate will be made by the Center's Board of Director or appointed representative only.

Guidelines and Criteria for Nomination:

General Guidelines:

- Nominations should be addressed to Jeff Fard, Award Committee Chair and submitted via email to Deidre Johnson, Executive Director, at deidre@caahealth.org. Nominations sent via postal mail should be sent to Jeff Fard c/o the Center for African American Health at 3601 Martin Luther King Jr. Blvd, Denver CO, 80205.
- The Executive Director will collect nominations and organized them for the Award Committee's review and consideration.
- The committee chair will acknowledge receipt of all nominations.
- Potential candidates may be nominated by more than one person.

Eligibility:

- No person may be self-nominated.
- No current members of the CAAH board, staff, award committee or their immediate family members may be nominated.
- Nominations may be made by current and past board members, Center staff and community members currently serving on CAAH board committees, including the Dr. Bernard F. Gipson Sr. Health Leadership Award Committee.
- Each person is allowed up to two nominations.



General Award Criteria:

- Nominee must be a resident of Colorado
- Nominee must have demonstrated a commitment and passion for improving the health and well-being of the community in general and African Americans in particular.
- Nominee must have demonstrated leadership in the health arena.
- Nominee must have demonstrated a dedication to volunteerism and community engagement.
- Nominee must have demonstrated a history of serving as a role model to others in community in general and the health care arena in particular.
- Nominee must have demonstrated unique contribution(s) in health and service to community (a “trailblazer” for others).
- Nominations are **not** limited to physicians and may include other health professionals or policy/advocacy organizational and/or community leaders.

The award committee may decide to rank qualified candidates on the basis of a cumulative score of each category or by way of consensus or other agreed upon method. However, not more than 3 candidates may be forwarded to the board for consideration and final decision.

Previous awardees:

2006 – Dr. Bernard F. Gipson Sr.

2007 – Dr. Terri Richardson

2008 – Major W. Tappan, DDS

2009 – Rosalyn Wheeler-Bell, R.N., M.S.N.

2010 – Dr. Byron Conner

2011-2012 – No Award Presented

2013—Kraig Burleson

2014 – Rudy McClinton, Jr.

2015 – Dr. Grant Jones



Nomination for the Dr. Bernard F. Gipson Sr., Health Leadership Award
Please provide information on the following for each nominated candidate

1. Nominee Name, Title, Organization, Contact Information (phone, email, address if available):

2. Nominators Name, Phone Number, Email Address:

3. Occupation of nominee:

4. Brief candidate bio (please limit to 150 words or less):

5. How has this person contributed to improving the health and well-being of the community in general and the African American community in particular? In each of the categories listed, provide a brief summary of achievement.
 - Leadership
 - Volunteerism
 - Trailblazer (unique contributions)
 - Role Model

6. What makes this nominee an outstanding candidate for the Gipson Health Leadership Award?